

Procurement Quality Suit



the
REUSE
company

TOOLS AND METHODS
FOR SMARTER PROCUREMENT

Information quality ensures procurement quality

METHODOLOGY

Competition in a fair and transparent manner is the heart of procurement, that is why you probably already have a process in place to ensure the legal aspects of Fairness, Integrity and Transparency through the competition.

But what about the two other corner stones and key guiding principles of Economy and Effectiveness, and not least the principle of Best value for money?

This suite guarantees that the purchasing body is conducting the procurement process with maximum effectiveness in relation to the overall budget, and that the principle of Best value for money is indisputably and crystal clear from the initiation of the procurement project, through requirements definition, strategy selection and finally, bid evaluation and selection.

Another unique aspect of this suite is its full support for managing the system life cycle perspective, ensuring a complete technical description and the possibility to evaluate and compare the total cost of the system life cycle.

The suite includes a methodology handbook, which depicts a set of tailorable processes and methods to suite your specific needs.



PROJECT MANAGEMENT SUPPORT

RAT RICH AUTHORIZING TOOL

THE SMARTER WAY TO WRITE YOUR BIDDING DOCUMENTATION

The RAT provides the authors with real time assistance in formulating proper and correct bidding documentation and ensuring that all the necessary information is consistent and complete using a state of the art reasoning technology.

Key benefits are:

- The bidding documentation includes all information required (Completeness)
- The Information provided will more easily be understood by the bidders (Correctness)
- Homogeneous vocabulary and grammar across multiple documents improves the quality of the whole project (Consistency)

SQA SYSTEM QUALITY ANALYZER

THE SMARTER WAY TO MANAGE THE QUALITY OF YOUR BIDDING DOCUMENTATION

The SQA extends the quality analysis concept across, not only one single document at a time, but rather different bid documents ensuring the highest quality of information. This helps to reduce risk in the evaluation of the tenders and the bidders.

Key benefits are:

- Using agreed best practice rules and check lists will increase project quality
- Dramatically reduces time needed for internal reviews before public advertisement
- High quality documentation lowers the bidder ambiguity and overall risk



BIDDING DOCUMENTATION

- ▶ COMPLETE
- ▶ CORRECT
- ▶ CONSISTENT

TEMPLATES

COMPLETE IN EXCEL, WORD
AND PDF FOR YOUR
CONVENIENCE

- ▶ INVITATION TO TENDER
- ▶ TECHNICAL SPECIFICATION
- ▶ SCOPE OF WORK
- ▶ SUPPORT SPECIFICATION

KNOWLEDGE MANAGER

THE SMARTER WAY TO MANAGE YOUR PROCUREMENT KNOWLEDGE

Proper knowledge management is an asset for the whole organisation, and KM is the brain in the Procurement Suite including; approved terminology, multi-language support, textual and structural patterns, and the syntax & semantics needed for the advanced bid analysis and real-time formulation assistance.

Key benefits are:

- Enhanced procurement performance through re-use of internal knowledge
- Ensured compliance to specific regulations and standards
- Increased organisational learning and communication

TRACEABILITY MANAGER

THE SMARTER WAY TO TRACK CHANGES IN INFORMATION

One major difficulty with complex tenders are the amount of information developed, thus tracking changes during the project might be a challenge. The Procurement Suite supports traceability between all types of information even beyond the limits to the bidding documentation.

Key benefits are:

- Reduces the risk of information inconsistency
- Identifies trace links automatically between all bidding documentation and issued bids
- Monitoring and Reporting to keep change management UNDER CONTROL



THE SMARTEST WAY TO MONITOR PROJECT PERFORMANCE

If we all can agree that poor quality of information in the bidding documentation leads to bidders being more unsure on the required system solution, hence this will inevitably lead to increase commercial and technical risks, why not monitor the

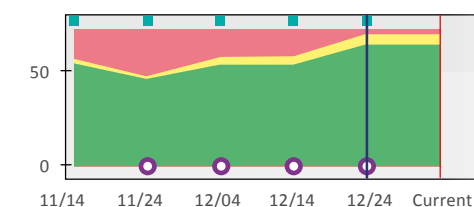
quality throughout the creation of the bidding documentation?

The SQA comes with a powerful project performance analysis capability that allows you to issue the Invitation to Tender when the bid material is mature enough.

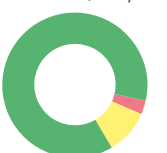
PROJECT QUALITY ANALYSIS

Quality can be monitored throughout the project. All from basic semantic correctness checks to advanced completeness or consistency metrics based on your needs.

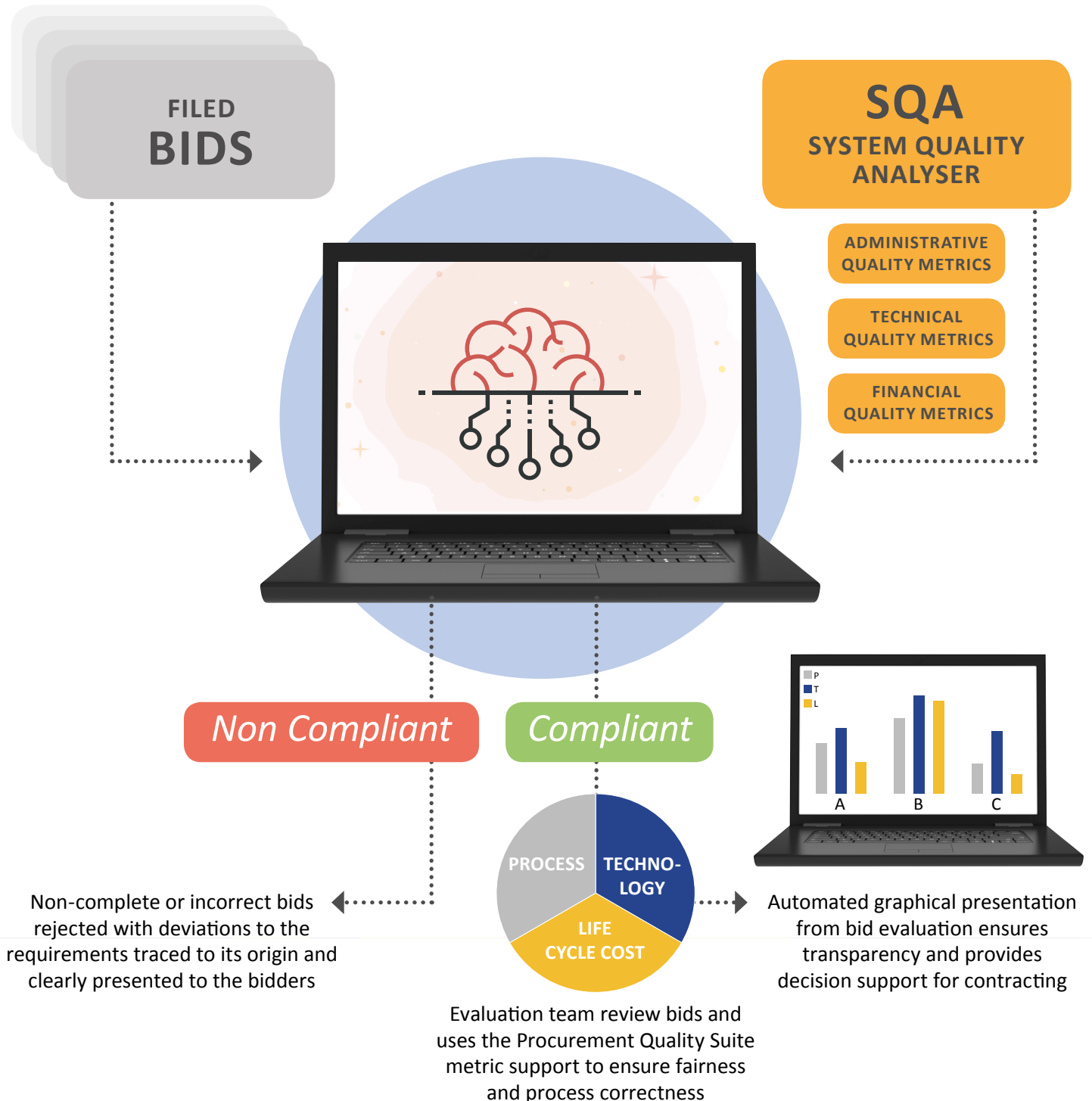
- High quality
- Medium quality
- Low quality
- Metric changes



Current Quality



Process validation and bid evaluation



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